

Adding Logbook of The World (LoTW) confirmations to an RSGB Awards Claim Spreadsheet

1. Log in to your LotW account
2. Select "Your QSOs" from the Yellow Menu Bar
3. Select Your call sign from the dropdown list [A] and Mode or Band if appropriate [B]
4. Select DXCC Entity [C] and finally check the "Show confirmed QSOs only" box [D]
5. Click on "Submit"

6. In the Query window, click on the "Details" hyperlink [E] for the relevant QSO

Call sign	Worked	Date/Time	Band	Mode	Freq	QSL	
Details	G3SJJ	ZL7G	2016-11-02 07:02:01	160M	CW	1.82848	CHATHAM ISLAND

7. Double click on the "Record ID" number at the bottom of the window [F] to highlight the whole number. Next, either right click and select "Copy" or with the number highlighted, enter Ctrl+C on the keyboard.

Do **Not** click on the QSL hyperlink, that will take you to your QSO partner's Record ID.

8. Switch to the Award Claim Spreadsheet

Highlight the appropriate cell for the LoTW confirmation and paste in the number. The Record ID format may override any formatting on the spreadsheet. This can be corrected later.

ZL4	Otago District	ZL4AA	80m	18/10/2014	684421700
ZL7		ZL7G	160m	02/11/2016	793785616
ZL8		ZL8X	20m	20/11/2010	427161292